



**Coláiste Choilm, Ballincollig**

<b>Date of Meeting</b>	12 <sup>th</sup> May 2020	
<b>In Attendance:</b>	Triona Fitzgearld	Chairperson
	Michelle Sliney	Secretary
	Carla Callanan	
	Ursula McAuliffe	
	Canon Ian Jonas	
	Louise Sheehan	
	Donal Lyons	
	Liam Ó Callanáin	
	Derry Canty	
	Colette Finn	
	Sephine Hallahan	Recording Secretary
	Cáit Breathnach	
<b>Apologies:</b>	John Nugent	
<b>Agenda</b>	<ul style="list-style-type: none"> <li>➤ Adoption of the Minutes of Previous Meeting</li> <li>➤ Matters arising</li> <li>➤ Correspondence</li> <li>➤ Department Circulars</li> <li>➤ Educational Matters</li> <li>➤ Finance</li> <li>➤ School Planning</li> <li>➤ Child Protection</li> <li>➤ Anti-Bullying Report</li> <li>➤ Risk</li> <li>➤ Principal's Report</li> <li>➤ AOB</li> </ul>	
<b>Opening Remarks by Chairperson</b>	Welcomed the Board to this most unusual forum	
<b>Condolences</b>		
<b>Congratulations</b>		
<b>Adoption of the</b>		

<b>Minutes of Previous Meeting</b>	
<b>Matters Arising</b>	<ul style="list-style-type: none"> <li>• Third Post Primary school in Ballincollig – no updates because of Covid, September before patronage process will begin.</li> <li>•</li> </ul>
<b>Correspondence</b> e.g. Cork ETB, DES, NCCA, NCSE, HSE etc	<ul style="list-style-type: none"> <li>• Guidance on Covid</li> <li>• Decisions on Section 29 Appeals</li> </ul>
<b>DES Circular Letter issued or brought to the attention of the Board Members</b>	<u>Circulars:</u> <ul style="list-style-type: none"> <li>• ICT Grant Scheme</li> <li>• SNA Allocation</li> <li>• Covid – Temporary Assignments for certain staff</li> <li>• Guidance on SLAR process</li> <li>• Post-Graduate Diploma courses for SEN teachers</li> <li>• Enactment of sections of the Admissions Act 2018</li> <li>• Standardisation of the school year</li> </ul>
<b>Educational Matters</b> e.g. Leaving Certificate/Junior Certificate/ LCVP/LCA/ JCSP/DEIS/SCP/PLC/TY, Curricular Plan, Subject Inspection Reports etc	<p>The Principal reported on the recent maths Inspection</p> <p>The Principal presented a report on teaching, learning &amp; assessment since the school closed on March 12<sup>th</sup>.</p>
<b>Finance Report</b>	<p>The Principal presented the Finance Report</p>
<b>School Planning /Policy Matters</b> e.g. Enrolment, CPD, Croke Park Hours etc	<ul style="list-style-type: none"> <li>• Section 29 Appeals discussed</li> <li>• Admissions Policy review</li> </ul>
<b>Child Protection Report</b>	<p>Principal's report</p>
<b>Anti – Bullying Policy Report</b>	<ul style="list-style-type: none"> <li>• “Children of Digital Age” ran a workshop for all 1<sup>st</sup> year students &amp; an information session for all 1<sup>st</sup> year parents – 9<sup>th</sup> March</li> <li>• Guidelines issued to students on online learning – since March 12<sup>th</sup></li> <li>• Advice for parents on website</li> <li>• Review of Wellbeing Programme – surveyed junior students, focus group of TY students, surveyed staff and focus group of parents had to be cancelled.</li> </ul>

	<ul style="list-style-type: none"> <li>• Jigsaw presented on “Self-care for parents” &amp; also workshop for LC Students on “Managing Stress”.</li> </ul>
<b>Report on School Discipline Issues</b>	Principal’s Report
<b>Risk</b>	<ul style="list-style-type: none"> <li>• Re-opening school for maintenance staff – measures to be taken</li> <li>• Security of school building</li> <li>• Re-opening school in September – we await guidance</li> </ul>
<b>General Report from Principal</b>	<u>Comment / Actions /Advice Arising:</u> <ul style="list-style-type: none"> <li>• 19 budding politicians and diplomats from TY &amp; 5<sup>th</sup> Year represented the school at the Model United Nations Conference.</li> <li>• Poetry Éigse held Feb 14<sup>th</sup>.</li> <li>• TY trips to Italy skiing &amp; French trip to Paris</li> <li>• School Choir performed in collaboration with ETB orchestra &amp; Ballincollig Concert Band.</li> <li>• The trad group ‘Blaist’ qualified for the National Final of ‘Siansa’</li> <li>• Junior Rugby team qualified for U16 Final Mungret Cup</li> <li>• Senior Maths Team came 3<sup>rd</sup> in Maths Teachers Association Quiz</li> </ul>
<b>Agreed Report to Staff &amp; Parents/Guardians</b>	<ul style="list-style-type: none"> <li>• The Board congratulated the Maths Department following very positive feedback from the recent Maths Inspection.</li> <li>• The Board acknowledged the tremendous work of Dave Tobin and Liam O’Callanáin on school IT and communication systems.</li> <li>• The Board thanked all staff for their great work in ensuring the continuity of teaching, learning &amp; assessment during this crisis.</li> <li>• The Board acknowledged the huge level of care that all staff have been providing for their students.</li> <li>• The Board thanked the school Senior Leadership team for co-ordinating all school efforts during this challenging time.</li> <li>• Work on the review of the Admissions Policy is ongoing</li> <li>• The Board congratulated the Trad Group Blaist who have qualified for the Siansa final.</li> <li>• The Board congratulated the School Choir, the junior rugby team, those who contributed to Éigse and also the students who participated in the Model United Nations.</li> <li>• The Board thanked the Administration staff who are working remotely and also the maintenance staff who began the deep cleaning process in March.</li> </ul>
<b>Agreed Date for Next Meeting</b>	Tuesday, June 9 <sup>th</sup> at 5.30pm

Signed: \_\_\_\_\_ Chairperson

Date: \_\_\_\_\_